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Mayor of the City of Los Angeles

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2025 Actuarial Consulting Services RFP - Q&A

1. **Question:** Our firm responded to the recent RFP for audit services. Does bidding on or winning the work from that RFP disqualify our firm from consideration for this RFP?

Answer: No.

2. **Question:** What is the reason for issuing this RFP?

Answer: When contracts expire, City departments solicit proposals from qualified respondents following a procurement process that is transparent, fair, and competitive. In addition, City requirements change from time to time and the RFP and ensuing contractual process ensure that City standards are met.

3. **Question:** If a breakdown of fees is available, what were the fees paid for the most recent:

- a. Retirement plan valuation and GASB 67 reporting
- b. Other Post-employment Benefits valuation
- c. Risk assessment
- d. Assets and Liabilities Study for the Larger Annuity Program
- e. Assets and Liabilities Study for the Family Death Benefit Insurance Plan
- f. Experience Study
- g. Financial reporting under GASB 68
- h. Financial reporting under GASB 75

- i. Annual Retiree COLA Analysis

Answer: Please refer to the Actuary Fee Schedule – Addendum 2.

- 4. **Question:** What were the total fees paid for each of the previous three years?

Answer: Please refer to the Actuary Fee Schedule – Addendum 2.

- 5. **Question:** Has the Board set a budget for the requested services? If so, what has it budgeted?

Answer: Please refer to the Actuary Fee Schedule – Addendum 2.

- 6. **Question:** Is in-person attendance of the Board of Administration meetings required, or would virtual attendance be acceptable? If so, for how many?

Answer: In general, LACERS expects actuaries to present valuations and experience studies in-person at Board Meetings. Actuaries may attend other type of meetings via Zoom or other teleconferencing software. However, LACERS may require in-person meetings for certain Board Meetings with advance notice.

- 7. **Question:** We have submitted a bid for the actuarial audit services but have not yet received notification regarding the awarding of that contract. If we are awarded the audit contract, will we be permitted to submit a proposal for the full actuarial consulting services? Do you expect that the audit contract will be awarded prior to the due date for the actuarial consulting services proposal?

Answer: Yes, you may submit a proposal for actuarial consulting services even though you have also submitted a response to the actuarial audit services RFP. LACERS anticipates awarding the audit contract on February 25, 2025, which is after the due date (February 21, 2025) for submitting proposals for actuarial consulting services.

8. Question: Will the actuarial audit project be cancelled if a proposer other than the current actuary (Segal) is selected?

Answer: No, the determination to proceed with the actuarial audit is not contingent on selection of the current actuary.

9. Question: Is there a reason why the actuarial audit and actuarial consulting services RFPs were issued separately, whereas in prior years they were issued at the same time?

Answer: This year, another section of LACERS conducted the RFP for Audit Services and the timing of that RFP did not coincide with the RFP for actuarial consulting services. Beyond the timing difference, there is no other reason for the separate issuance of the respective RFPs.

10. Question: We note that item 15 in the Scope of Services (“Confirmation Letters”) is not included as a separate item in the fee proposal structure. Is a fixed fee proposal required for this project, and if so, where should it appear? If a fixed fee is required, please provide a representative sample of the work product associated with this item.

Answer: A fixed fee is not required for Confirmation Letters as LACERS will request them on an as-needed basis.

11. Question: Please provide the fee schedule that covers the three-year period for the current contract with Segal, preferably in the same format as that shown for this RFP (our understanding being that the structure is the same for both RFPs).

Answer: Please refer to the Actuary Fee Schedule – Addendum 2.

12. Question: In the RFP, the fee schedule has an “X” in Year 4 for Assets and Liabilities Study of the Family Death Benefit Insurance Plan and the Triennial Experience Study. Since we would assume those studies are scheduled to be completed in Year 4, should we include fees for these services in that year?

Answer: Yes, the table should not have an 'X' for Year 4. Please refer to the Updated Consulting Actuary Fee Proposal Table – Addendum 3.

13. Question: Also, the fee schedule does not have an “X” in Year 4 for Assets and Liabilities Study of the Larger Annuity Program. Since that study is scheduled to be completed in Years 1,3, and 5, we assume that we should not include fees for it in Year 4?

Answer: Yes, that is correct. Please refer to the Updated Consulting Actuary Fee Proposal Table – Addendum 3.